**SUBMIT BY FEBRUARY 9, 2024**

# HOTEL / MEAL PACKAGE REGISTRATION

### New Jersey FCCLA State Leadership Conference

**SEND ORIGINAL AND CHECK TO: SEND COPY OF FORM TO:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Patricia DiGioia-Laird

DoubleTree Director State Adviser

DoubleTree Hotel Philadelphia / Cherry Hill FCCLA State Office

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School\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Adviser\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School Telephone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **Schools are Exempt from State Sales Tax if PAID by School Check or Purchase Order**.

**(Tax Exempt Letter must be on file with the hotel.)**

* **Please specify SCHOOL NAME on the District Purchase Order.**  **Remittance should cover the total cost.**
* **Please list the individual’s name and check appropriate boxes.**

**(If individuals are rooming together, be sure to list their names in the same block.)**

* **Make school or chapter check payable to the DoubleTree Philadelphia / Cherry Hill.**

**Duplicate form as needed. Please TYPE OR PRINT CLEARLY.**

**NUMBER OF PERSONS FOR WEDNESDAY, MARCH 20, 2024, w/ Meal Package and Gratuity:**

**\_\_\_\_\_\_\_\_** # quad rooms with 4 persons/room @ $115.15 per person = $**\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_** # triple rooms with 3 persons/room @ $125.07 per person = $**\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_** # double rooms with 2 persons/room @ $139.90 per person = $**\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_** # single rooms 1 person/room @ $194.40 per person = $**\_\_\_\_\_\_\_\_\_\_\_\_**

Total # of Rooms: **\_\_\_\_\_\_\_\_\_\_\_\_** Total # of People: **\_\_\_\_\_\_\_\_\_\_\_\_** Amount due = $**\_\_\_\_\_\_\_\_\_\_\_\_**

**NOTE – Prices quoted above for room and meal package include:**

* **Wednesday, March 20 – Lodging and Dinner**
* **Thursday, March 21 – Breakfast and Banquet Luncheon**

|  |
| --- |
| ROOMS FOR TUESDAY, MARCH 19, 2024: QUAD & TRIPLE: $119.00  DOUBLE & SINGLE: $109.00  Please indicate how many rooms based on occupancy will be needed for Tuesday night 3/19.  #**\_\_\_\_\_\_\_\_** Quad rooms **+** #**\_\_\_\_\_\_\_\_** Triple rooms X $119.00 = $**\_\_\_\_\_\_\_\_\_\_\_\_**  #**\_\_\_\_\_\_\_\_** Double rooms **+** #**\_\_\_\_\_\_\_\_** Single rooms X $109.00 = $**\_\_\_\_\_\_\_\_\_\_\_\_**  *Additional Amount due for* ***TUESDAY*** *=* $**\_\_\_\_\_\_\_\_\_\_\_\_** |

# Late checkout (based on availability) for advisers’ rooms for THURSDAY, 3/21 is $75.00 per room.

# Indicate Number Here, if needed: \_\_\_\_\_ X $75.00 *Additional Amount due* = $\_\_\_\_\_\_\_\_\_\_\_\_

**TOTAL AMOUNT ENCLOSED $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Each school is responsible for all their attendee’s room and tax charges. A $50 deposit or credit card imprint will be required upon check-in to cover incidental charges for chaperones’ rooms only. No incidental charges will be allowed for student rooms. **Schools utilizing tax exempt forms must pay with purchase orders and school checks. Schools paying with personal checks, credit cards, money orders or cash are subject to paying an additional 6.625% Sales Tax & 8% Occupancy Tax.**

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### New Jersey FCCLA State Leadership Conference

**School \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Adviser \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ROOM LIST Room**

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| **Name** | **Student** | **Adviser/**  **Chaperone** | **Sgl** | **Dbl** | **Trp** | **Quad** |  | * Room   For Tuesday,  3/19/24 |
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| **#6** |  |  |  |  |  |  |  |  |
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